



**MONTVERDE TOWN COUNCIL  
REGULAR MEETING AGENDA  
MARCH 8, 2022 AT 7:00 P.M.**

The Montverde Staff and Council invite you to join the Town Hall meeting in person, on your computer, or by dialing in to listen. You can watch and listen to the meeting from home by following the directions below. (Note: you will not be able to ask any questions during the meeting if you attend by zoom or dialing in). Join the Zoom Meeting by clicking on the link below, copying and pasting the link into your browser, or going directly to zoom on your browser. Once in zoom, enter the Meeting ID and Passcode to be joined to the meeting. You may also call into the meeting by using the call-in number.

<https://us06web.zoom.us/j/83699855762?pwd=cGJ4UDRzdKNUl2J2NIU5b2JYaENnZz09>

Meeting ID: 836 9985 5762

Passcode: 820875

Call in Number: 646-558-8656

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**TOWN COUNCIL MEMBERS**

Joe Wynkoop, Mayor

Billy Bates, Councilmember

Jim Ley, Vice Mayor

Judy Smith, Councilmember

Allan Hartle, Councilmember

**STAFF**

Paul Larino, Town Manager

Anita Geraci-Carver, Town Attorney

Sean Parks, Town Planner

Lisa Busto, Associate Planner

Sandra Johnson, Town Clerk

B.J. Cowan, Finance Director

**DISCLAIMER**

This booklet has been prepared for the convenience of the Montverde Town Council In discussing matters before them. Every effort has been made to include all items to be discussed at this Town Council Meeting, however, the Mayor or Council Members may add items, which are not part of this Agenda, or items may be removed from consideration. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

**CALL TO ORDER AND OPENING CEREMONIES**

- Pledge of Allegiance
- Invocation
- Roll Call

**I. PRESENTATION AND ADMINISTRATIVE MATTERS**

1. Appointment of Members for Committees:
  - a. Visioning Committee
  - b. Public Safety Committee
2. Proclamation naming April as Water Conservation Month.

**II. MINUTES APPROVAL**

1. Minutes of the Town Council Regular Meeting held February 8, 2022
2. Minutes of the Town Council Special Meeting held February 15, 2022
3. Minutes of the Town Council Special Meeting held February 17, 2022

**III. CITIZENS QUESTION/COMMENT PERIOD**

1. The Town Council invites the public to come forward with questions, comments, and concerns. Action will not be taken by the Council at this meeting, but questions may be answered by Staff or issues may be referred for appropriate Staff action. If further action is necessary, the item may be placed on a future agenda for further review and consideration.

NOTE: Public Comment will not be taken under Citizens Questions/Comment Period for matters listed on this agenda. Public Comment on such items will be taken once the agenda item is before the Council for consideration.

**IV. DEPARTMENT & COMMITTEE REPORTS**

1. Town Manager Larino's Report.
2. Town Attorney Geraci-Carver Report.
3. Town Planner Parks Report.
4. Lake County Commission Report.
5. Fire Department Report.
6. Committee Reports.
7. Town Council Reports.
8. Mayor Wynkoop Report.

9. January Finance Report

Beginning Bank Balance	\$ 2,799,330.72
Revenues	\$ 427,024.27
Expenditures	<u>\$ 273,618.61</u>
Ending Balance	\$ 2,952,736.38
Grant Clearing Account	\$ 4,427,024.41
Total Bank Balance	\$ 7,257,653.05

V. **PUBLIC HEARINGS, ORDINANCES AND RESOLUTIONS**

- 1. Public Hearing Ordinance 2022-01** An Ordinance of the Town of Montverde, Florida, amending design standard regulations in Chapter 4 of the land development code of the Town of Montverde requiring construction of a sidewalk for all new home construction; providing for codification and severability; providing for the repeal of ordinances in conflict herewith; and providing for an effective date.
- 2. Public Hearing Ordinance 2022-02** An Ordinance of the Town of Montverde, Florida, amending regulations in Chapter 24 of the Town of Montverde code of ordinances relating to parking in residential and commercial districts within the Town of Montverde; providing for codification and severability; providing for the repeal of ordinances in conflict herewith; and providing for an effective date.
- 3. Public Hearing Ordinance 2022-03** An Ordinance of the Town of Montverde, Florida, amending Chapter 2 of the Montverde land development assigning duties of the local planning agency to the planning and zoning board; specifying duties; providing for severability; providing for conflict; providing for codification; and providing for effective date.
- 4. Second Reading Ordinance 2022-04** An Ordinance of the Town Council of the Town of Montverde granting a non-exclusive franchise to Lake Apopka Natural Gas District for a ten-year period; approving the natural gas distribution franchise agreement between the Town of Montverde and Lake Apopka Natural Gas District; providing for conflicts and severability; setting an effective date.
- 5. Resolution 2022-05 (Tabled from 2/8/22)** A Resolution of the Town Council of the Town of Montverde, Florida authorizing the use of American Rescue Plan Act Funds for construction of a new Library in the Town of Montverde; making findings; providing for an effective date.

6. **Resolution 2022-06** A Resolution of the Town Council of the Town of Montverde, Florida, declaring 2.65+/- acres of real property located on the Stecher property as surplus property; approving conveyance of the real property to Lake County, Florida for the appraised value; authorizing the town manager to dispose of said real property; authorizing the town manager, mayor and town clerk to execute any necessary documents to carry out the intent of this resolution; providing for an effective date.
7. **Resolution 2022-07** A Resolution of the Town of Montverde, County of Lake, State of Florida, adopting the Town of Montverde 5-year capital improvement program; providing for an effective date.
8. **Resolution 2022-08** A Resolution of the Town Council of the Town of Montverde, Florida, approving the consultant services agreement between the Town of Montverde and Woodard & Curran, Inc. issued pursuant to RFQ 2021-02 for professional engineering and design services for potable water utility; authorizing the town manager to execute the agreement; providing for an effective date.
9. **Resolution 2022-09** A Resolution of the Town Council of the Town of Montverde, Florida, approving the consultant services agreement between the Town of Montverde and Woodard & Curran, Inc. issued pursuant to RFQ 2021-01 for professional engineering and design services for a storm and sanitary sewer utility; authorizing the town manager to execute the agreement; providing for an effective date.
10. **Resolution 2022-10** A Resolution of the Town Council of the Town of Montverde, Florida, approving AIA Document B101-2017 standard form of agreement between the Owner and Architect, Gatorskitch Corporation; authorizing the town manager to execute the agreement; providing for an effective date.

**VI. DISCUSSION AND ACTION ITEMS**

1. Discussion on SRF Funds for wastewater master planning and utilizing ARPA funds for the wastewater master planning.
2. Review of current grant funding and impact fees available to the Town of Montverde for Capital Projects.
3. Approval of Task 1, Wastewater – Authorizing the use of ARPA and SRLF funds (when available) in the amount \$250,000 for a planning study and instructing the Town Manager to increase the budget expenditures through a future budget amendment.
4. Approval of Task 1, Stormwater Quality Improvements – Authorizing the use of DEP funds and general funds in the amount of \$216,000 for engineering and instructing the Town Manager to increase the budget expenditures through a future budget amendment.
5. Approval of Task 1, Library - Authorizing the use of Lake County Grant Impact Fees in the amount \$130,910 for library architectural services and instructing the Town Manager to increase the budget expenditures through a future budget amendment.
6. Discussion on renaming County Road 455.
7. Discussion regarding Waste Pro's fee increase request.
8. Discussion on the Town Manager attending the Florida City and County Managers association annual training conference.

## **VII. REMINDERS AND ADJOURNMENT**

- 1.** Staff and Mayor reminders or comments.
- 2.** Motion to Adjourn.

The Town Council reserves the right to move any Agenda item to an earlier time during the meeting as its schedule permits, except in the case of the items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286 Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the Town Council with respect to any matter considered at this Council meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needed assistance to participate in any of these proceedings should contact Town Hall at (407) 469-2681, 48 business hours in advance of the scheduled meeting.