MONTVERDE TOWN COUNCIL
REGULAR MEETING AGENDA
DECEMBER 14, 2021 AT 7:00 P.M.

The Montverde Staff and Council invite you to join the Town Hall meeting in person, on your computer, or by dialing in to listen. You can watch and listen to the meeting from home by following the directions below. (Note: you will not be able to ask any questions during the meeting if you attend by zoom or dialing in). Join the Zoom Meeting by clicking on the link below, copying and pasting the link into your browser, or going directly to zoom on your browser. Once in zoom, enter the Meeting ID and Passcode to be joined to the meeting. You may also call into the meeting by using the call-in number.

https://us06web.zoom.us/j/83699855762?pwd=cGJ4UDRzdkNUL2J2NlU5b2JYaENnZz09

Meeting ID: 836 9985 5762
Passcode: 820875
Call in Number: 646-558-8656

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TOWN COUNCIL MEMBERS   **STAFF**
Joe Wynkoop, Mayor   Paul Larino, Town Manager
Billy Bates, Vice Mayor   Anita Geraci-Carver, Town Attorney
Jim Ley, Councilmember   Sean Parks, Town Planner
Judy Smith, Councilmember   Sandra Johnson, Town Clerk
Allan Hartle, Councilmember

DISCLAIMER

This booklet has been prepared for the convenience of the Montverde Town Council In discussing matters before them. Every effort has been made to include all items to be discussed at this Town Council Meeting, however, the Mayor or Council Members may add items, which are not part of this Agenda, or items may be removed from consideration. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

CALL TO ORDER AND OPENING CEREMONIES

- **Pledge of Allegiance**
- **Invocation**
- **Roll Call**

I.   PRESENTATION AND ADMINISTRATIVE MATTERS

II.   MINUTES APPROVAL

1. Minutes of the Town Council Regular Meeting held November 9, 2021.
2. Minutes of the Town Council Special Meeting held on November 17, 2021.
3. Minutes of the Town Council Special Meeting held on November 29, 2021.

III.   CITIZENS QUESTION/COMMENT PERIOD

1. The Town Council invites the public to come forward with questions, comments, and concerns. Action will not be taken by the Council at this meeting, but questions may be answered by Staff or issues may be referred for appropriate Staff action. If further action is necessary, the item may be placed on a future agenda for further review and consideration.

   NOTE: Public Comment will not be taken under Citizens Questions/Comment Period for matters listed on this agenda. Public Comment on such items will be taken once the agenda item is before the Council for consideration.

IV.   DEPARTMENT & COMMITTEE REPORTS

1. Town Manager Larino's Report.

2. Town Attorney Geraci-Carver Report.

3. Town Planner Parks Report.

4. Lake County Commission Report.

5. Fire Department Report

6. Committee Reports – Visioning, Parks & Recreation, Cemetery, Public Safety, and Historical are welcome to report.

7. Town Council Reports.

8. Mayor Wynkoop Report.

9. Finance Reports.

   a. **November 2021 Finance Report**
Beginning Bank Balance	$ 3,108,695.80
Revenues	$ 159,878.89
Expenditures	$ 274,488.00
Ending Balance	$ 2,994,086.69

   b. **Review of Fiscal Year 2021 Unaudited Finance Report**

V.   PUBLIC HEARINGS, ORDINANCES AND RESOLUTIONS

1.   **PUBLIC HEARING**: Resolution 2021-29 A Resolution of the Town Council of the Town Council of the Town of Montverde, Florida, granting minor site plan approval to Montverde Academy, Inc., for the construction of additions to the Edgecenter for Sportsmanship and Wellness ("The Nest"); providing for conditions; and providing for an effective date.

2.   **PUBLIC HEARING**: Resolution 2021-30 A Resolution of the Town Council of the Town of Montverde, Florida, granting minor site plan approval to Kumquat Beach II LLC for the construction of a cement pad and a 1350 square feet metal building at 16947 Lakeside Drive, Montverde; providing for conditions and providing for an effective date.

3.   **Ordinance 2021-07** An Ordinance of the Town of Montverde, County of Lake, State of Florida, amending various sections of the Town of Montverde Code of Ordinances to clarify when connection to the Town's utility is required; to require that charges or rates adopted by the Town Council include a base charge and a tiered rate depending on usage; requiring connection under the direction and supervision of the Town Manager, including location of connection; providing for conflicts, codification and severability; providing for an effective date.

4.   **Ordinance 2021-08** An Ordinance of the Town of Montverde, County of Lake, State of Florida, creating Article V in Chapter 26 of the Code of Ordinances of the Town of Montverde to contain utility related fees and rates as well as adopting fees associated with utility customers served by the Town through a connection with the Town of Oakland and a connection with the City of Clermont, and for irrigation service supplied by the Town outside the potable water utility; providing for codification and severability; and providing for an effective date.

VI.   DISCUSSION AND ACTION ITEMS

1.   Review of Fee Schedule.
2.   Capital Projects Updates.
3.   Capital Projects Phase II.

VII.   REMINDERS AND ADJOURNMENT

1.   Staff and Mayor reminders or comments.
2.   Motion to Adjourn.

The Town Council reserves the right to move any Agenda item to an earlier time during the meeting as its schedule permits, except in the case of the items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286 Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the Town Council with respect to any matter considered at this Council meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may

need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needed assistance to participate in any of these proceedings should contact Town Hall at (407) 469-2681, 48 business hours in advance of the scheduled meeting.